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SECURITY CONTROL STAFF

August 1951

STATEMENT OF OBJECTIVES

a. To resurvey and restudy the amount of CIA classified material in other agencies, with a view toward eliminating that material which is no longer used or to establish such other controls as may be necessary as a result of these studies.

b. To establish closer relationship with Security Officers of the new agencies which have sprung up and to develop with them mutually satisfactory security arrangements for our material.

c. To anticipate and develop security policies to govern our relations with foreign governments, particularly in the field

d. To continue our review of older security practices, policies and other issuances to assure their adequacy and usefulness and to correct them where required.

e. To develop an EOP whereby Security can use experts in other CIA offices for opinions on such technical matters as statistical security, security involved in economic reports, technical scientific reports and others.

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STATEMENT OF ACCOMPLISHMENTS

Listed hereunder are some of the more important accomplishments achieved by the Security Control Staff during the past fiscal year:

1. Reviewed and rendered decisions concerning approximately 1000 requests for security clearance to submit academic papers, publish articles and books, file for Civil Service examinations, teach evening classes, attend language classes, complete questionnaires, give radio and public addresses, engage in private foreign travel, sponsor the

2. During the past year, opinions and interpretations were offered and decisions given in response to approximately 100 requests from personnel and offices of CIA relating to security problems.

3. Investigated, reviewed and set up approximately 500 continuing contacts with other Agency personnel for CIA representatives.

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4. Represented the DCI at International Conference on Security in Paris and London and Washington, prepared the CIA presentation to the International Group, and made necessary decisions in the name of the DCI.

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5. Prepared security policy for dissemination of classified material [REDACTED]

6. Conducted security survey of Federal Civil Defense Administration to permit intelligence support of that agency by CIA.

7. Represented the Director of Central Intelligence during the year at the regular State-Defense Military Information Control Committee meetings. ✓

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8. Represented the Director of Central Intelligence at the regular meetings of the [REDACTED] Information Board. ✓

9. Represented the Director of Central Intelligence on the interdepartmental Statistical Security Committee and prepared and coordinated all problems concerned therewith. ✓

10. Represents the Chief, IASS, at most meetings involving the security position as it pertains to proposed Agency papers prepared by other offices of CIA. ✓

11. Assisted OSI in establishing External Research Project at Department of Agriculture.

12. Established security measures for OSI External Research Project at Batelle Memorial Institute.

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13. Established security program for OSR External Research Project at [REDACTED]

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14. Conducted survey of central telephone switchboard and issued security procedure for operators.

15. Furnished security guidance on dissemination of CIA classified material to [REDACTED] ✓

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16. Reviewed and security cleared certain NIS publications for transmittal to [REDACTED]

17. Conducted survey of information furnished to other agencies concerning former CIA employees.

18. Approved from security standpoint use of Universities for storage of unclassified CIA maps.

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19. Security advised on transfer of MIS on Petroleum from Armed Services Petroleum Board to Interior.

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20. Security cleared OSI - [REDACTED] External Research Project re techniques.

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21. Conducted survey and made recommendations re TE control of TOP SECRET Microfilm procedure.

22. Prepared, or assisted Management in preparing, the procedural section of CIA Manual as it pertained to security matters.

23. Continually advised OCD and other offices in writing on security involved in their collection and dissemination problems.

24. Assisted other offices in setting up liaison control points and in writing their liaison control procedures.

25. Investigated and offered security recommendation related to the information furnished by CIA employees in U.S. Income Tax Forms.

26. Furnished General Counsel with recommended amendment of Section 6(d) of the CIA Act of 1949.

27. Continually renders decisions to other agencies on the security problems involved in the protection of CIA material in those agencies.

28. Answered numerous letters for the Director of Central Intelligence from individuals requesting information or material.

29. Acted as the collection agent for various sections of I&SO requiring intelligence.

30. Assisted several other agencies in devising and setting up a security program.

31. Assisted office of JCS in censoring that part of Forrestal diaries dealing with CIA or its personnel.

32. Conducted survey of distribution of CIA reports within ECA.

33. Reviewed, studied and commented on two proposed Executive Orders re Minimum Standards for Security Clearance for Access and Handling classified information within the Executive Departments.

34. Furnished security guidance in dissemination of MIS to President's Materials Policy Commission.

35. Furnished security guidance to Personnel Division on recruiting problems, advertising problems, briefing, etc.

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- 36. Established a dissemination point in Bureau of Mines.
- 37. Security surveyed dissemination of CIA intelligence to U. S. Coast Guard.
- 38. Assisted OSI in establishment of liaison program with the Research and Development Board.
- 39. Acted as Evacuation Officer for IASO and prepared Evacuation Plan.
- 40. Prepared security policy for dissemination of certain sections of MIS to non-IAC agencies.
- 41. Security advised OO/C and the Library on system for procuring foreign publications in U. S.
- 42. Reviewed and approved from standpoint of security and NIC policy, dissemination of various classified intelligence reports to foreign governments. ✓

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SECURITY CONTROL STAFF

STATEMENT OF FUNCTIONS AND ACTIVITIES

This Staff is responsible for devising, formulating and supervising the implementation of security policies, procedures and programs to safeguard classified information and intelligence material while in the custody of the Agency. It prescribes CIA security policies relating to contact and liaison relations between this Agency and other Federal Government departments and agencies, as well as foreign governments, in connection with the disclosure of intelligence information and material. The Staff promulgates collection and dissemination security policies and renders interpretations, opinions and decisions with respect to these policies. The Staff serves as consultant, from the security standpoint, in coordinating public relations and the release of information concerning our activities and functions. In this connection, it implements and carries out in the Agency, the various NSC directives relating to security and the protection of intelligence. It maintains continuing liaison with Federal departments and agencies in devising and carrying out security plans for CIA projects in those agencies, and continually monitors the security aspects until the conclusion of the projects. The Staff plans and conducts security surveys in other agencies to assure that CIA material is properly protected and that the personnel having access to CIA material meet CIA security requirements in accordance with Section 102(d)(3) of the National Security Act. Based on these surveys, this Staff develops and issues policy memoranda to guide CIA in their relations with these agencies. This Staff interprets for the Agency the various security policies of other agencies and of foreign governments and renders security decisions on classified material proposed for dissemination to foreign governments. Pursuant to Section 102(d)(3) of the National Security Act providing for the protection of intelligence sources and methods, this Staff provides security policies to accomplish this end. It advises, recommends and renders decisions in connection with requests of personnel of CIA for permission to publish their writings, deliver public addresses, conduct outside activities, participate in foreign travel, and all other personal matters involving security. It serves as security consultant to the other offices of CIA in their security plans, particularly in the various phases of interdepartmental exploitation, research, joint efforts and such special security measures which are necessary to protect CIA interest and activity. As the policy arm of the Chief, I&SS, the Staff serves on interdepartmental and international committees and renders all necessary decisions for the Agency on matters before those committees.

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